

College of FAES Syllabus Assurance Form*

Columbus Campus

Definitions for modes of delivery:

DL = Distance Learning (100% Online, including exams)

HY = Hybrid (25-74% Campus; 25-74% Online)

DH = Distance Enhanced (1-24% Campus; 75-99% Online)

Percentage represents direct faculty instruction (i.e., what traditionally takes place during class time or has an instructor oversight). Examples: Discussion, getting instructor feedback, quizzes/exams, lecture, etc. Direct instruction can be delivered by faculty in different modes.

Instructor Name(s)


Subject

Number

Title

Class number only if there are multiple offerings

Example

AEDECON 2001 - Principles of Food and Resource Economics						
Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
31210	0010-LEC Regular	TuTh 11:10AM - 12:30PM	Online	Mark Partridge	08/25/2020 - 12/04/2020	

Please select mode of delivery for each relevant component. For additional information add details below (e.g. if a component is both synchronous and asynchronous).

Component	LEC / SEM	REC	LAB / FIELD
Component mode of delivery			
Synchronous or asynchronous			

Please provide any additional details about modes of delivery for the course.

COURSE FORMAT, RIGOR, AND INTEGRITY

1. Do your students have a required attendance and participation activity at least once a week (e.g., weekly check-ins, planned communications, or assignments)?
Page # in the syllabus where this information can be found
2. Do your students have opportunities for regular interactions with you at least once a week?
Page # in the syllabus where this information can be found
3. The table below is a reference for hours of direct instruction. The ranges listed are due to the different weekly patterns of course offerings and holidays that occur on weekdays during autumn semester.
Are your direct instructional hours equivalent to an in-person class of the same number of credit hours?

Semester Credit hours	Direct instructional hours based on Au20 calendar
.5 semester credit hours	6-7
1 semester credit hours	12-13
2 semester credit hours	25-28
3 semester credit hours	36-38
4 semester credit hours	50-53

4. Does your syllabus provide clear expectations about any required synchronous (live, scheduled) sessions?
Page # in the syllabus where this information can be found
5. Does your syllabus includes policies about academic integrity that are specific to online learning?
Page # in the syllabus where this information can be found
6. Does your syllabus include specific academic integrity parameters in the directions for assignments and projects?
Page # in the syllabus where this information can be found
7. Are course technologies (e.g. online proctoring, plagiarism check) or other strategies in place to deter cheating and are these clearly stated in your syllabus?
Page # in the syllabus where this information can be found

If you have answered no any of the questions (1-7), please reference the question number and explain briefly (e.g. not applicable because...).

COURSE TECHNOLOGY AND MATERIALS

8. Are the documents, instruction, and materials in the course in formats that are accessible for all students?
Page # in the syllabus where this information can be found
9. Are copyrighted materials provided to students securely through the library, or has a detailed fair use claim been documented?
Page # in the syllabus where this information can be found
10. Are the content and activities organized into weekly modules or another clear navigation structure?
Page # in the syllabus where this information can be found
11. Are there clear and consistent directions included in Carmen about what students are expected to do with all materials and activities?
Page # in the syllabus where this information can be found
12. Does the course syllabus list all the required technology with instructions for how to access technical support for those technologies?
Page # in the syllabus where this information can be found
13. Does the course syllabus include accessibility, data privacy, and cost information for any non-Ohio State technologies technologies?
Page # in the syllabus where this information can be found
14. Does the course syllabus identify the policies for missed attendance, late assignments, missed exams, etc. and provide recourse for emergencies, illness, etc. and the documentation required?
Page # in the syllabus where this information can be found
15. Does the course syllabus clearly identify the how to contact the instructor, and the preferred method of contact (e.g., email, phone)?
Page # in the syllabus where this information can be found

If you have answered no any of the questions (8-15), please reference the question number and explain briefly (e.g. not applicable because...).

Send this completed assurance form **with** your course syllabus to your department/school/unit below:

ACEL	Jera Niewoehner-Green.1	FABE	Sami Khanal.3
AEDE	Katie Miller.8406 Maurice	FAES	Jeanne Osborne.2
ANIMSCI	Eastridge.1 Renee	FDSCTE	Luis Rodriguez-Saona.1@osu.edu
ENR	Johnston.230 Celeste	HCS	Meredith Luikart.6
ENTMLGY	Welty.1	PLNTPTH	Monica Lewandowski.52

ATI should use the corresponding form for the Wooster campus